



9 March 2026

Official information request regarding cleaning, security and catering services
Our Ref: OIA-2526138

We refer to your official information request dated 26 February 2026 for the following information in relation to all properties occupied, owned, or leased by Crown Law Office where cleaning, security, and/or catering services are provided:

1. *The physical address of the property and the total leased or occupied floor area (in square metres).*
2. *Where cleaning services, security services (including guarding or concierge services), or catering services are delivered by an external contractor:*
 - a. *the name of the contract provider;*
 - b. *the contract start and expiry dates; and*
 - c. *the total NZD value of the contract and the period to which that value relates (e.g. annual or total contract value).*
 - d. *the headcount of staff assigned to perform the work*.*
3. *Where cleaning services, security services, or catering services are delivered by staff directly employed by the agency, the headcount of staff* and their employment arrangement (e.g. permanent, fixed-term, casual).*

** Where staff headcount cannot be provided at a property level, please provide the total headcount for those services across the organisation (where possible).*

Crown Law sub-leases 3,373 square metres from the Ministry of Justice for its Wellington office (19 Aitken Street, Thorndon) and 104 square metres from the Serious Fraud Office for a small Auckland office (188 Quay Street, Auckland CBD).

Crown Law does not employ any external contractors or staff to undertake cleaning and security services as they are included in the lease agreements for both offices and managed by the Ministry of Justice and the Serious Fraud Office respectively. We therefore refuse this portion of your request under s 18(e) of the Official Information Act, as the requested information does not exist.

For further context in terms of the information you have requested, please note that external catering services are utilised on a case-by-case basis for meetings or planning days. However, these are not contracted agreements.

Please note that we may publish this response (with your personal details redacted), and any related documents, on Crown Law's website if we decide proactive release of this information is or may be in the public interest. If you have any concerns about this, please let us know within 10 working days of the date of this letter.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

If you wish to discuss this decision with us, please feel free to contact OIA@crownlaw.govt.nz.

Nāku noa, nā

Crown Law